

**Texas Air National Guard
Air Active Guard Reserve (AGR) Vacancy**

ONE POSITION: NATIONWIDE

Announcement Number: 147-AGR-12-23	Announcement Date: 05 January 2012	Closing Date: 06 February 2012
Position Details: PD Title: Health System Specialist Military Title: AEROSPACE MEDICINE SERVICES CRAFTSMAN	Required AFSC: 4N071	Military Grade Requirements: NTE MSgt/E-7
	Military Position #: (0170) 0084458134	Funding Availability: AGR Funded
Duty Organization/Location: 147 th Reconnaissance Wing – Ellington Field Houston, TX 77034	Position Description #: D1724000	Trainees Accepted: No
Selecting Official: SMSgt Faith Elmore	Military Reference: AFECD, 31 January 11	Concurrently Advertised: Air Technician Annc#: NONE

SUMMARY

1. Provides, supervises, and manages patient care of beneficiaries to include flying and special operational duty personnel. Performs nursing tasks. Acts as Primary Care Element (PCE) member and/or team leader. Front-line preventionist who identifies potential health risks and provides preventative counseling. Performs paraprofessional portions of preventative health assessments and physical examinations. Monitors and records physiological measurements. Orients patients to the hospital environment. Admits, discharges, and transfers patients as directed. Observes, reports, and records observations in patient progress notes and team conferences. Performs portions of medical treatment, diagnostic, and therapeutic procedures. Cares for, observes, and reports on pre/post operative, seriously, or critically ill and injured patients. Records treatments and procedures rendered and observe effects. Performs postmortem care. Identifies patient problems and assists in developing and evaluating patient care plan(s). Assembles, operates, and maintains therapeutic equipment. Provides field medical care in contingency operations and disasters. Performs basic life support and triage in emergency situations. Serves as member of primary emergency medical response to in-flight emergencies and potential mass casualty scenarios for on and off base incidents. Operates emergency medical and other vehicles. Loads and unloads litter patients. Participates in contingency or disaster field training, exercises, and deployments. Assists flight surgeon with aircraft mishap and physiological incident response, investigation, and reporting. Augments search and rescue flying squadrons. Supports flight surgeon to develop flying safety and deployment briefings. Identifies medical conditions that may disqualify a member for worldwide duty and assists providers with initiation of physical profiles. Assists with oversight of grounding and waiver management follow-up systems. Obtains and maintains linen and supplies/area. Disposes of medical waste. Maintains inpatient and outpatient medical records. Screens medical records for deployability and other medical administrative requirements. Coordinates medical service activities with execution and clinical management teams.
2. Supervises personnel, conducts training, and schedules for duty. Schedules and/or conducts in-service training on procedures, techniques, and equipment. Provides required basic life support training. Schedules and/or conducts periodic disaster training, fire drills, and evacuation procedures. Provides training to medical and non-medical personnel. Training may include areas such as emergency medical technician and self-aid buddy care.
3. May perform duty as an IMDT at home station (sustainment training), deployed locations, remote sites, and alternate care locations. Renders medical, dental, and emergency treatment, recommends and coordinates evacuations for definitive medical treatment. Performs pharmacy, laboratory, bioenvironmental, immunizations, public health, medical logistics, and medical administration duties. Establishes preceptorship and provides forward area health care IAW applicable guidelines in an austere or bare-base environment.
 - 3.1. Special operations Command (SOC) Medics perform special operations medical support providing initial combat trauma stabilization, on-going field trauma care, and CASEVAC to definitive care.
 - 3.2. SOC medics are ideally suited to Special Operation Forces (SOF) and Combat Search and Rescue (CSAR) mission support for established bare-base encampments.
4. May perform aeromedical evacuation (AE) ground and/or flight duties. Performs pre-flight/inpatient flight care and documentation. Provides emergency care for patients in event of medical and /or aircraft emergencies. Functions as an

aeromedical evacuation crewmember (AEMC). Prepares patients, equipment and aircraft for flight. Enplanes and deplanes patients. Loads and unloads baggage. Operates specialized aircraft life support equipment, medical devices and aircraft systems related to patient care.

5. May perform allergy and/or immunization (AI) duties.

5.1. Allergy: Manages immunotherapy care and performs diagnostic tests as ordered by physician. Prepares allergenic extracts and/or specific allergy treatment extracts. Performs allergy skin and anergy testing.

5.2. Immunization: Manages computer based patient information. Performs tuberculosis testing. Administers vaccines IAW current guidelines. Provides emergency care for treatment of anaphylaxis. Provides patient education regarding expected reactions and proper post-vaccination care. Provide oversight of immunization processes and programs. Manages the Immunization Backup Technician (IBT) program.

6. May perform neurology duties. Assists physician with and prepares patient for examination, treatment, and diagnostic procedures, and diagnostic procedures. Assembles, operates, maintains and performs routine user maintenance. Of electroencephalographic and electromyographic equipment. Assists in performing special electroencephalographic and electromyographic procedures. Ensures appropriate care and storage of tracings and reports.

7. May perform critical care duties. Prepares patient with special equipment for transfers. Assists with examinations and special procedures including mechanical ventilation, cardiovascular and neurovascular procedures and dialysis.

8. May perform dialysis duties. Prepares patient and performs procedures using specialized renal dialysis equipment. Extensive knowledge of the Aerospace Medicine and Force Health Management Programs to include physical examinations and standards, flight medicine and related aero medical and force health management concerns. Implements and maintains the information management system. Functions as the health systems program administer. Administers the Physical Examinations and Standards (PES) program and serves as a medical expert on related issues. Acts as the Medical Group customer service expert and monitors the medical status of military personnel. Determines the need for and initiates Medical Evaluation Board (MEB) actions for duty related medical conditions. Manages administrative and automated orders system. Administers the medical records program and acts as the medical records custodian. Must possess a working knowledge of other DID component medical requirements.

CONDITIONS OF EMPLOYMENT

1. Must be medically qualified under the provisions of AFI 48-123. An Induction physical must be conducted within 24 months prior to entry on AGR duty. An AF Form 422 must be completed if physical is more than 30 days old. HIV Test cannot be more than six (6) months old prior to the tour start date. Personnel Age 40 or older are required having a Risk Index calculated, if it exceeds 10,000 a stress EKG is required. Retention Physicals (Every five years) and Flight Physicals are not valid physicals for accession into the AGR Program.
2. Reference ANGI 36-101
3. Must be eligible to acquire a minimum of 20 years of active duty prior to his/her mandatory separation date or age 60. (Exceptions may be considered by The Adjutant General).
4. Airmen who voluntarily resigned from the AGR Program in lieu of adverse personnel actions or who have been involuntarily separated from the AGR Program are not eligible to reenter the program.
5. Individuals must NOT be eligible for, or receiving, an immediate Federal (military or civilian) annuity.

INSTRUCTIONS FOR APPLYING

1. Interested applicants must submit the following mandatory documents.
 - **NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position.** Announcement number and position title must be annotated on this form.
 - **Copy of Records Review RIP within last 30 days.** May be obtained from your Personnel Records at your unit. For Air Force/Air National Guard you can obtain your Records Review RIP from your Military Personnel Flight or go to <http://www.afpc.randolph.af.mil/vs> (**RIP must show your ASVAB scores and awarded AFSCs**). Records Review RIP must be no more than 30 calendar days old.
 - **AF Form 422, Notification of Air Force Member's Qualification Status within last 12 months and AF 469, Duty Limiting Condition Report (if applicable).** **Fit to Fight AF Fitness Management Assessment** must be **no more than 12** months old. For Air Force/Air National Guard you can obtain your fitness assessments from you're the AF Portal, AFFMS – AF Fitness Management System.
 - **DD Form 214s (if applicable)**
2. Incomplete/expired paperwork will **NOT** be considered.
3. Other documents (EPRs/OPRs, Resume, etc.) are **optional**.

COMPLETION OF APPLICATION

Applicants must type or print in legible dark ink, **SIGN AND DATE** each application. Failure to sign and date these forms in **ORIGINAL SIGNATURE** will result in non-consideration. **Fax will not be accepted.** Applications will only be accepted if they are physically received in the Human Resource Office by **1630 hours** on the closing date of the announcement. No exceptions will be made.

SUBMITTING YOUR APPLICATION

MAIL APPLICATIONS TO:

*Texas Air National Guard
147TH FSS/DPC
14657 Sneider Street
Houston, TX 77034*

CONTACT INFORMATION:

TSgt Tajuana P. Jefferson
DSN: 454-2279
COMM: (281) 929-2279
Tue-Fri, 0630-1715

REMARKS

Federal law prohibits the use of government postage for submission of applications.
The grade of this position is not impacted by the FY 2012 Enlisted Grade Review process.
The Texas National Guard is an Equal Opportunity Employer.