



NATIONAL GUARD BUREAU
1411 JEFFERSON DAVIS HIGHWAY
ARLINGTON, VA 22202-3231

NGB J33

19 May 2010

MEMORANDUM FOR NGB J1

SUBJECT: Active Duty Operational Support (ADOS) Tour Request – **Operations Team NCOIC, NGB J333/Crisis Ops (00F40).**

1. Reference AR 135-200, chapter 6.
2. Request active duty for operational support (ADOS) tour for: **Five / E6 – E8**
 - a. Sponsor Unit: **NGB J33/Current Operations Division**
 - b. Duty Location: **1411 Jefferson Davis Hwy, Arlington, VA 22202**
 - c. Immediate Supervisor: **Team Chief, NGB J33 (703) 607-8712, DSN 327-8712, NGBJOCCTC@ng.army.mil, 1411 Jefferson Davis Hwy, Arlington, VA 22202**
 - d. Tour Dates: **Start - 1 OCT 10; End - 30 SEP 11**
 - e. Length of tour: **365 days**
 - f. Field Conditions: **None**
 - g. Per-Diem: **No**
 - h. Billeting: **Government Quarters not available**
 - i. OHA: **No**
 - j. Rations: **Government Rations not available**
 - k. Travel: **Yes; IAW JFTR**
 - l. Dependent Travel Authorized: **Yes; IAW JFTR**
 - m. Rental Car Authorized: **No**
 - n. COLA: **No**

3. Soldier qualifications:

a. Experience required:

1. Military education requirements will be in accordance with NGR 600-200.
2. Recommended operations experience at division or higher.
3. Must have some knowledge of Defense Support of Civilian Authorities (DSCA).

b. Skills/qualifications required:

1. Operations experience at battalion or higher.
2. Should be an articulate, effective communicator who is able to work with people.
3. Experience working with Microsoft programs such as Word, Excel, and PowerPoint as well as other various military specific programs.
4. Open to all MOSs.

c. Minimum military and civilian education required (if none, so state):

1. Military Education Required: Advance Noncommissioned Officer Course Phase I
2. Civilian Education: Some College

d. Security clearance required: SECRET Required, eligible for TS/SCI

4. Project justification:

a. The project to be completed is listed below.

1. Provide the National Guard Common Operational Picture (COP) and maintain ultimate Situational Awareness on all critical and essential Domestic Operations of the 54 states, the district, territories and protectorates. Provide analysis and function as the distribution authority for information and direction provided by NGB senior leadership.
2. Perform as the primary channel of communications on all matters, Requests for Information and Request for Action pertaining to the National Guard between the Department of the Army and Department of the Air Force, other Federal agencies, and the State and Local governments of the States and Territories.
3. Coordinate with NG, Department of Defense (DoD) and Civilian agencies to ensure that during any Homeland Security or Crisis event the affected areas have immediate access to NG assistance for first responders and follow-on operations and recovery efforts. Interface daily with the National Military Command Center (NMCC), Department of Homeland Security (DHS), Army and Air Operations Centers and other civil and military agencies.
4. Monitor global operations relating to the national military strategy and national security with other departments and agencies of the United States (U.S.). Monitor and report on combined domestic operations with military forces related to the

achievement of unified action by multiple military forces in support of civil authorities in operations conducted across domestic domains.

5. Provide coordination capability for National Guard (NG) leadership at NGB and in the States and Territories to provide real time, 24/7, support and assistance during normal, elevated or higher threat situations. Coordinate NGB response and support to other civil and military agencies in crisis, attack or disaster situations which directly or indirectly involve the security of the United States Homeland.
 6. Provide guidance and interface with the State and Territory Joint Operations Center (JOC), Joint Force Headquarters (JFHQ) and Senior Leadership on all Current Domestic Operations issues and reports. Support the State JOC and State operations programs to accomplish required missions.
 7. Maintain visibility of NG involvement in current operations, planning for future operations and the support available to first responders. Assist in the conduct of Homeland Security and Crisis operations involving any National Guard force and monitor all other events where NG forces may potentially participate to include projected disasters, exercises, terrorist threats and attacks.
- b. Assigned personnel, AGR, or DA Civilian cannot accomplish this project because there are an insufficient number of personnel assigned to the NGB Joint Coordination Center (NGB JoCC) to maintaining 24/7 operations and absorb additional projects associated with the transition to the National Guard Coordination Center (NGCC).
 - c. The need for this project was created by transformation of existing capability into a NG JoCC network that develops, maintains, packages and distributes the COP for the National Guard, facilitates information sharing, and conducts Crisis Operations as appropriate to meet mission requirements.
 - d. The project is vital to the function of this office and the ARNG for the following reason(s): Successful operations in the areas of homeland security and homeland defense dictate a heightened state of readiness for Subject Matter Experts (SME) and supporting staff actions. Without additional manning to address the demands of developing a national strategy to meet the 0-96 hours capability gaps of the federal government to meet state shortfalls, there will be limited mission success in realizing CNGB objectives as conveyed to the Governors, Congress, and DoD leadership.
5. Point of contact for this request is **CPT Theresa Inman, Executive Officer, NGB Current Operations Division, (703) 607-8738, theresa.inman@us.army.mil**.



KEITH G. MACDONALD
Lieutenant Colonel (P), USAF
Division Chief, Current Operations

CF: NGB-ARO-O